

**Meeting Minutes**  
**Montana Board of Outfitters**  
**Full Board Meeting**  
**301 S. Park Avenue**  
**Helena MT**  
**10:00 A.M.- 11:04 A.M.**  
**December 2, 2022**

- 1. Call to Order – Establish Quorum – Introduction of Board & Staff Members Present**  
**10:02 A.M.**

**Board Members Present:**

John Way, Presiding Officer, Industry Member  
Wagner Harmon, Vice Chair, Industry Member  
Rob Arnaud, Industry Member  
Chris Gentry, Public Member  
Matt Greemore, Industry Member

**Staff Present:**

Dan Ritter, Executive Officer II  
Susie Osborne, Executive Officer I  
Dylan Gallagher, Legal Counsel

**Others Present:**

Wayne Wilcox

- 2. Approval and Tentative Modification of Agenda Order (00:01:24)**

**Motion: (00:02:12)** Mr. John Way motioned to approve the agenda order. Mr. Matt Greemore seconded the motion. Motion passes unanimously.

- 3. Review of Minutes (00:03:32)**

- i. September 12, 2022, Full Board Meeting
  - i. No Motion is needed. If corrections are necessary, please direct staff.

- 4. Public Opportunity to Comment (00:05:06)**

“The Board now offers the public in attendance an opportunity to comment on any public matter, under the jurisdiction of the Board, that is not on the current agenda. The board cannot act but will listen to comments and may ask staff to place the issue on a future agenda. The presiding officer may limit the comment period to proceed with the board meeting.”

**5. Board Action (00:06:18)**

**a. Election of Presiding Officers (Chair and Vice Chair) (00:06:24)**

**Motion (00:06:34)** Mr. Greemore to motion John Way to serve as Chair for the board of outfitters for the presiding term. Mr. Rob Arnaud to second motion. Motion passes unanimously.

**Motion: (00:07:37)** Mr. Rob Arnaud to motion that Wagner Harmon stay on as Vice-Chair for the board of outfitters. Mr. John Way to second motion. Motion passes unanimously.

**b. Non-Routine Applications (00:09:08)**

**i. Colter Heckman-OUT-OUT-APP-49918 (00:09:12)**

**Motion: (00:12:00)** Mr. Rob Arnaud moves that we grant Colter Heckman an unconditional outfitter license. Ms. Chris Gentry seconded the motion. Motion passes unanimously.

**c. Applications Requiring Board Review**

**i. Wayne Wilcox-OUT-OUT-APP-44572**

**Motion: (00:22:06)** Ms. Chris Gentry moves that we accept the 12-month plan and waive the 50 days of experience. Mr. John Way seconded the motion. Mr. Arnaud recused himself from the vote. Motion passes unanimously.

**d. Rulemaking (00:23:26)**

**i. Consideration of Rule Amendments from December 10, 2021, and Potential Board Action**

**1. Amendments**

- a. ARM 24.171.401
- b. ARM 24.171.502
- c. ARM 24.171.520
- d. ARM 24.171.601
- e. ARM 24.171.602
- f. ARM 24.171.701

**2. Repeal**

- a. ARM 24.171.505

**ii. Public Opportunity to Comment**

**iii. Board Discussion**

**iv. Motion to Adopt**

**1. Small Business Impact Determination**

**Motion: (00:23:24)** Mr. Wagner Harmon moved that we accept the rule amendments that come from the December 10, 2021, review and include ARM 24.171.401, ARM 24.171.502, ARM 24.171.520, ARM 24.171.601, ARM 24.171.602, ARM 24.171.701 and repeal ARM 24.171.505. The proposed amendments and repeal of said rules do not significantly and directly impact Montana small businesses. John Way seconded the motion. Motion passes unanimously.

**6. Schedule Future Meetings (00:32:26)**

a. 2023

March 10, 2023

June 16, 2023

August 24-25-, 2023

December 12-13, 2023

**7. Compliance Reports (00:39:15)**

a. Screening Panel Report

b. Adjudication Panel Report

**8. Executive Officer Report (00:41:03)**

a. Financial Report

b. Legislative Report

**9. Adjourn (01:03:08)**

Mr. John Way adjourned the meeting at 11:04 a.m.